

ANC 3/4G Public Meeting
Monday, August 14, 2017
Chevy Chase Community Center, 7:00 pm – 9:00 pm
5601 Connecticut Avenue, NW
Washington, DC 20015

Present: Speck, Tuck-Garfield, Maydak, Bradfield, Clayman, Malitz
Absent: Fromboluti A quorum was declared.

Attendance: Approximately 10 people attended the meeting.

Adoption of Agenda: The agenda was adopted by a vote of 6 – 0.

Commissioner Announcements:

Commissioner Speck

Ingleside — Ingleside is about to begin full-fledged construction on its long-planned expansion project. It has been installing new utilities and improving its driveways in anticipation of this construction, but it has now received the raze permit for its Suites building, and heavy demolition equipment will begin arriving on August 16 to commence that demolition. A formal groundbreaking ceremony is scheduled for October 17 from 10:30 to noon. Construction is expected to be completed at the end of 2019 or beginning of 2020.

Sidewalks on 30th Place — With no notice to the ANC, DDOT's contractor posted No Parking signs on 30th Place and 31st Street between Military Road and Nebraska Avenue, indicating construction work between August 7 and 16. This is another instance of DDOT's failure to communicate with the ANC or the community about upcoming construction. A number of residents raised questions about these notices, and the information Commissioner Speck was able to get from DDOT was inconsistent and incomplete. Eventually, Commissioner Speck learned that the construction was limited to the sidewalks and only covered the blocks from Legation to Nebraska — not to Military Road, even though those sidewalks were equally in need of repair. Commissioner Speck asked the Acting DDOT Director to address this failure to communicate upcoming construction projects to the ANC or to the community and to provide the criteria that DDOT uses for deciding which sidewalks will be repaired and which will not. The Acting

Director has agreed to attend our meeting on October 23, but we hope to have a response to our concerns sooner.

Reno Road and 39th Street Intersection — Accidents have continued at the intersection of 39th Street and Reno Road, the most recent on Saturday, August 12. Pursuant to its Notice of Intent (NOI), DDOT made 39th Street one-way northbound, but many drivers are continuing go southbound. Commissioners Speck and Fromboluti have called this safety problem to the attention of DDOT's Acting Director, and we hope to organize a meeting with him at the site the first week in September. DDOT has promised to monitor the traffic in the vicinity of the intersection and to recommend additional steps if the changes implemented in the NOI do not resolve the long-term safety problems.

Community Announcements:

Phillip McAuley, from the Mayor's Office of Community Relations, reported that the Mayor had announced the new contract with the teachers' union. It provides for salary increases of four percent retroactive for Fiscal Year 2017, three percent in Fiscal Year 2018, and two percent in Fiscal Year 2019. More information is available at mayor.dc.gov. Commissioner Speck asked whether this salary increase was included in the Mayor's FY 2017 budget, and Mr. McAuley indicated that he would get that information for the Commission. Commissioner Speck also asked whether this increase would affect the funding for Wilson High School, which was already underfunded. Mr. McAuley promised an update on Wilson funding issues. He also provided information on (1) the Mayor's 30-month progress report; (2) Serve DC's My Brother's Keeper one-day volunteer recruitment fair on August 17 at the National Press Club; and (3) information sessions for Great Streets grants throughout August (<https://greatstreets.dc.gov>).

Jeff Greenberg raised an issue about DDOT's inadequate notice to residents who will be affected by the Oregon Avenue Watershed Green Streets Project. He said that DDOT had given residents only two-day's notice before the end of the comment period on August 6 to respond to proposals for bio-retention facilities. He was particularly concerned about plans that would reduce the width of the street at 30th Street and Stevenson making it difficult or impossible for two cars to pass. He said that he had spoken with the project manager who told him that there would be further opportunities

for public comment. Commission Tuck-Garfield said that she would follow-up with DDOT on this issue.

Review of the results of the pilot survey on the future of the Community Center and adopt a plan for conducting the comprehensive survey during September:

The Chair reviewed the history of the Commission's efforts to address the long-term future of the Community Center. One element of that effort is a survey of residents to assess their needs and desires. The Commission and the community have been working on a comprehensive survey for more than six months and recently completed a pilot test of the survey before undertaking a comprehensive survey.

The Chair suggested that the Commission now needs to address four issues. First, the Commission needs to make some changes to the pilot survey to address the comments made by the pilot survey respondents. The on-line version of the survey will need to be modified, and changes will need to be made to the paper survey so that it will be as user friendly as possible.

Second, the Commission should articulate who we are trying to reach in the survey. Possible target respondents are identified in the draft resolution that was posted on the Chevy Chase Community listserv. We need to decide whether to expand or contract that list and perhaps to establish some priorities.

Third, the Commission needs to determine the mechanisms for distributing the survey through various channels. Once we establish the various ways for targeting survey participants, we will need to decide what specific tasks are necessary to execute that plan. In order to make it happen, we will need to assign responsibilities for each task.

Finally, the Commission needs to decide on the period for conducting the survey. Those dates were left open in the draft resolution. The Commission has previously indicated a preference to complete the survey in September, but that may not be enough time.

The Commission then discussed the draft resolution and made some modifications to the mechanisms for disseminating the survey (e.g.,

dispensing with a booth at the Lafayette Fall Festival in favor of notices in the Tuesday Bulletins, the addition of Club 60+ members, and use of the ANC office's email list). The Commissioners also suggested that the resolution include a statement that the Commission will conduct the analysis of the survey results.

The Commissioners indicated that volunteers would be encouraged and welcomed to assist in disseminating the survey, but they acknowledged that the responsibility for ensuring a successful survey would rest with the Commissioners themselves. The Commissioners divided responsibility for various tasks among themselves to be sure that each task is completed.

The Commissioners also discussed the time for beginning and ending the survey period. They agreed that we probably would not be ready to begin before mid-September, and the survey period should be about four weeks. Commissioner Malitz noted that typically most respondents complete the survey at the beginning of the survey period and near the end. The Commissioners considered the dates for Chevy Chase DC Day (September 16) and other events that could be used to spread the word about the survey. The Commissioners decided to begin the survey on or about September 15 and end it on or about October 15.

With these modifications to the draft resolution, the Commissioners voted 6 to 0 to approve the resolution.

Discussion and possible vote on whether to purchase microphones and a video camera to permit video recordings of our meetings beginning in September

Commissioner Malitz described the proposal that had been previously discussed and that is reflected in the draft resolution to purchase microphones and a video camera for about \$550. Commissioner Tuck-Garfield questioned whether we could spend less on this equipment and save money that might be used for grants. Commissioner Malitz explained that this equipment was state of the art, but we could spend much more. For our purposes, this is the best match of features and price. Former Commissioner Allen Beach noted that we would save \$600 in the budget for consultants, and this could be allocated to the audio/video equipment. Commissioner Speck further noted that the Commission carried over about \$11,000 from the previous fiscal year, and we should have sufficient funds to purchase this equipment and also make grants. He had already planned to include a

discussion of possible grants in the fall at the Commission's September 11 meeting. Commissioner Maydak asked whether we needed any additional memory cards, and Commissioner Malitz indicated that the card included in the purchase should be sufficient, but we could include another \$50 for the cards.

The Commission passed the resolution by a vote of 7 to 0 to authorize the purchase of video equipment for a cost not to exceed \$600. (Commissioner Fromboluti provided his written proxy voting for this purchase).

Discussion and possible vote on whether to purchase a copier rather than continuing to lease the equipment:

Commissioner Speck summarized the previous discussion about the substantial cost advantage of purchasing a new copier rather than continuing to lease this equipment and to use a service provider for maintenance and repairs. Commissioner Maydak asked whether we had the costs of a service agreement, and Commissioner Speck said that we don't have an exact price, but the difference in cost between purchase and lease is so significant that we are confident that the purchase option will be substantially cheaper.

The Commission passed the resolution by a vote of 7 to 0 to purchase an office copier not to exceed \$600 and arrange for a service contract. (Commissioner Fromboluti provided his written proxy voting for the purchase.)

Commission Business:

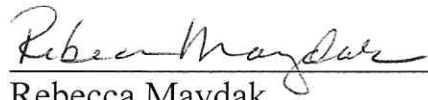
1. Minutes: The July 10 and July 24, 2017 meeting minutes were approved by a vote of 6 - 0.
2. Checks: \$127.90 Verizon; \$140.00 Jeralynn Graham for reimbursement for copier services; \$125.77 Verizon were approved by a vote of 6 - 0.
3. DC allotment \$535.06 (balance paid on disallowed amount)
4. Items for the September 11 meeting may include: Discussion and possible vote on an application for a public space permit (DDOT Tracking #219726) to construct a retaining wall and curb cut at 5363 29th Street, NW (Commissioner Speck indicated that the retaining wall has already been constructed without a permit, which he reported to public space enforcement); discussion and

possible vote on an application for a public space permit (DDOT Tracking #207233 at 6310 33rd Street, NW for a curb cut; presentation by Richard Morris on his proposal for the improvement of alleys and other public walkways throughout our ANC; discussion and possible vote on whether the ANC should accept grant applications for this fall; discussion of commercial waste compactor grant program.

The meeting adjourned at 8:05 pm.

Signed,


Randy Speck


Rebecca Maydak

Proxies:

I vote in favor of purchasing a copy machine and service contract in lieu of leasing.

Chris Fromboluti
ANC Commissioner 3G07

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I vote in favor of purchasing AV equipment as shown in prior email to allow video recording of ANC meetings.

Chris Fromboluti
ANC Commissioner 3G07

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ANC 3/4 G Resolution to Acquire
Video Recording Equipment

1. At the Commission's July 10 meeting, Commissioner Malitz recommended that the Commission purchase a microphone system and video camera to video record our meetings. Based on his research, he recommended that the Commission purchase a Pyle PDWM8300 Professional Conference Desktop VHF wireless microphone system. This eight-channel system will cost about \$300 and provides amplification from eight microphones. He also recommended that the Commission purchase a Sony HD Video Recording HDRCX440 Handicam Camcorder at a cost about \$250.
2. This entire system would provide needed amplification and a video recording system to record and upload videos of our meetings at a cost of about \$550.
3. The Commissioners generally agreed at the July 10 meeting that this equipment would improve our meetings and assist the Commission in disseminating information to the community at a reasonable price but deferred a vote until all of the Commissioners could consider this acquisition.
4. Based on an evaluation of the available equipment and the Commission's needs for a better amplification system and a video recording system, the Commission resolves to authorize Commissioner Malitz to purchase the Pyle PDWM8300 Professional Conference Desktop VHF wireless microphone system and a Sony HD Video Recording HDRCX440 Handicam Camcorder for a total cost not to exceed \$600.

Approved by the ANC at its regularly scheduled and noticed August 14, 2017 meeting by a vote of 7 to 0 (a quorum being 4) (Commissioner Fromboluti by written proxy).



Randy Speck, Chair




Becky Maydak, Secretary

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ANC 3/4 G Resolution to Purchase
Copier Equipment

1. The Commission's current copier lease expired at the end of July 2017, and the lease continues month-to-month thereafter. The current equipment under this lease is three years old and is prone to need repairs. A new lease will entail a service call fee to set up the copier and connect it to the computer.
2. The costs for a new 36 month lease would continue at the current rate of \$179 per quarter (\$2148 over the life of the lease or \$1850 net present value). (The actual quarterly charges are more than \$200 per month, which includes taxes and insurance.) The lease also provides that the Commission could purchase the existing three-year old equipment from the leasing company for \$988.76. The new equipment would have slightly more features and capability than our current equipment.
3. The Commission could purchase the same new equipment offered for lease for about \$570. A copier with comparable features — e.g., the Brother MFC-9330 CDW Digital Color All-In-One with Wireless Networking and Duplex — could be purchased for about \$325.
4. The Commission could arrange for a service agreement with a local company (or pay for service as needed) at a significantly lower cost than the net present value of the lease costs.
5. The Commissioners agreed that the purchase option seems much more attractive, and resolves to authorize the Chair to purchase a comparable copier for a cost not to exceed \$600 and to arrange for a service agreement to service this equipment.

Approved by the ANC at its regularly scheduled and noticed August 14, 2017 meeting by a vote of 7 to 0 (a quorum being 4) (Commissioner Fromboluti by written proxy).



Randy Speck, Chair



Becky Maydak, Secretary

Proxies:

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